SENE WEST DISTRICT ASSEMBLY

APPROVED ANNUAL ACTION PLAN

FOR 2020

PREPARED BY DPCU, 2019

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ANNUAL ACTION PLAN FOR 2020

1.0 Introduction

This report focuses on the Composite Programme of Action (POA) and District Annual Action Plan for the various programmes and projects that will be implemented within the planned period of 2020 including the responsibilities of the institutions/units involved; within specific time frame. Criteria for selecting the development plan, Source of funding, Composite Programme of Action and Annual Action plans, Selection of implementing Agencies, and Justification for choice of Annual Action Plan and Location of projects

1.1 Criteria for selecting the Development Plan

The selection of projects for implementation within the four quarter of 2020 was based on agreed criteria notably:

- Completion of on-going projects
- Projects/programmes which provide the necessary conditions and infrastructure for other direct productive activities to take off.
- Emergency programmes/projects to quickly alleviate the suffering of the people.
- Programmes/projects that will address cross- cutting issues such as gender, environment, HIV/AIDs, Social Protection, local economic development, maternal health, vulnerable groups and other pro-poor interventions into the development process.

1.2 Source of Funding

Funds from the Central Government e.g., District Assembly Common Fund (DACF) and District Development Facility (DDF) would form the main source of funding for the development plans. Efforts will also be made to source funds from NGOs and other donors in the District for plan implementation. The District Assembly's Internally Generated Fund (IGF) is also expected to support some aspects of the plan to facilitate easy access to finances for implementation.

1.3 Composite Programme of Action and Annual Action plans

The development programs, projects, cost and time frame for implementation as well as location and sources of funding were presented in the Programme of Action (POA) and Annual Action Plans for implementation. In the plans, yearly estimated expenditures have been provided based on the National Medium Term Development Plan Framework (NMTDPF) 2018-2021- Dimensional area of:

- Economic Development
- Social Development
- Environment, Infrastructure and Human Settlements
- Governance, Corruption and Public Accountability

1.4 Implementation Factors

The implementation of planned programmes/projects within the four quarters will take into consideration administrative, social, climate, and geological factors.

Some of these include:

- Timely availability of funds and other inputs.
- Availability of personnel with the necessary technical skills and expertise
- The seasonal calendar of the activities of rural population, especially farmers
- The seasons and their effect on the roads

1.5 Selection of implementing Agencies

The various implementing departments/agencies, NGOs and other donors were chosen for the following reasons:

- Exiting and expected functions
- On-going and planned projects by the agency in question
- Technical resource availability
- Expertise in the relevant field of projects

1.6 Justification for choice of Annual Action Plan and Location of projects

The specific location of projects is based on the following projects:

- Needy or deprived areas in terms of socio-economic infrastructure and services, accessibility and spatial/economic intention.
- Access to deprived areas where the production of agro-based raw material, food crops and export crops can be improved
- Emergencies such as disaster, disease outbreak, conflict etc.
- Area with the necessary threshold population. Notwithstanding this, some deprived areas are supported.
- Communities with a proven capacity for self-help and local initiative.

ACTION PLAN-2020

ECONOMIC DEVELOPMENT

Adopted MDAs Goal(s): Building a prosperous society														
S/N	**Programmes and sub-programmes**	**Activities (operations)**	**Location**	**Baseline**	**Output indicators**	**Quarterly time frame schedule**				**Indicative budget**			**Implementing agencies**	
						1st	**2nd**	**3rd**	**4th**	**GoG**	**IGF GH¢**	**Donors**	**Lead**	**Collaborating**
	BUSINESS ADVISORY CENTER (BAC)													
	Trade, Tourism and Industrial development													
1		Organize training for SMEs in Entrepreneurship	Kwame Danso		Training for SMEs in entrepreneurship organized	×	×	×	×		5,000		BAC	REP
2		Organize training in Beekeeping and Technology improvement and packaging in honey processing.	Kwame Danso		Training in technology improvement and packaging in honey organized				×		4,000.00		BAC	MOFA/REP
3		Support to 10 bread baking women	Kwame Danso		10 bread baking women supported	x					10,000		BAC	CA
4		Strengthen of Local Business Associations (LBAs)	Kwame Danso		No. of Local Business Associations strengthened			x			3,500.00		BAC	CA
5		Organize NVTI proficiency test for 35 graduates apprentice	Kwame Danso		NVTI proficiency test for 35 (10 males and 25 Females) graduates			x			4,000.00		BAC	CA/REP

					apprentice organized									
6		Organize Business study tour for 65, hairdressers, beauticians and seamstress	Kumasi		Business study tour organized for 65, hairdressers, beauticians and seamstress				X		5,000.00		BAC	CA/REP
7		Construction of 1no. 3-unit market Sheds	kyeamekrom		Report, contract document and market sheds constructed			x		181,512.00			CA	Works Dep't
8		Renovation of Wednesday market Block "A"	Kwame Danso		Wednesday market Block "A" renovated			x		120,00.00			CA	Works Dep't
9		Re-graveling of Kwame Danso New Market phase 1	Kwame Danso		Kwame Danso New Market re-graveled		x	x	X	240,000.00			CA	Works Dep't

AGRICULTURAL														
10		Implement government project of planting for food and Jobs (PFJ) and planting for export and rural development (PERD)	District wide		Planting for Jobs and planting for export and rural development initiative implemented	×				12,500.00			DADU	Donors

11		Organize rice production training for 45 farmers	Kwame Danso		No. of farmers trained on rice production				X		3,500.00			
12		Organize training for 30 women in soap making	Kwame Danso		No. of women trained in soap making				X		2,500.00		DoA	CA
13		Procure and distribute 40,000 cashew seedlings to farmers	District wide		No. of cashew seedlings procured and distributed			x		70,000.00			DoA	CA
14		Organize training for 1,169 farmers in cassava varieties, land preparation, planting distance, number of days to mature and cassava processing	District wide		No. of farmers trained in cassava varieties, land preparation, planting distance, number of days to mature and cassava processing	x	x	x	X	15,000.00			DoA	CA
15		Renovation of Agric office			Agric office renovated				X	120,000.00			CA	DoA

SOCIAL DEVELOPMENT

Adopted MDAs Goal(s): Create opportunities for all														
S/N	**Programmes and Sub-programmes**	**Activities (Operations)**	**Location**	**Baseline**	**Output indicator**	**Quarterly timeframe schedule**				**Indicative budget**			**Implementing agencies**	
						1st	**2nd**	**3rd**	**4th**	**GoG**	**IGF GH¢**	**Donors**	**Lead**	**Collaborating**
Social Service Delivery														
	Education and Youth Development													
16		Liase with the District Education Directorate to organize Mock and BECE exams	District Wide		Mock and BECE exams organized	×	×			14,000.00			GES	CA
17		Construction of 1no. 4-bedroom teachers' quarters	Akenten		Report, contract document and teachers' quarters constructed	X	x	x	x	188,949.00			CA	GES
18		Renovation of SDA JHS	Lemu		SDA JHS renovated	×	×	×		125,805.66			CA	GES
19		Construction of 2no. 3-unit classroom block with office, library, staff common room, toilet and urinary	Bantama model girls school and Mframa		Report, contract document and teachers' quarters constructed			x		280,095.00			CA	GES

20		Construction of 1no. 3-unit pavilion	Shafa		Enhanced conducive env't for teaching and learning		×	×	×	170,000.00			CA	GES
21		Construction of 2No. 6-unit classroom block with ancillary facilities	Kwame Danso (KDSHTS) and Nkwakwandua		Report, contract document and classromm constructed		×	×	×	433,906.70			DA	GES
22		Completion of 4no. 3 unit classroom block	Wiase, Lemu, Chaboba and Lassi		No. of 3-unit classroom blocks completed	×				961,011.57			DA	GES
23		Supply of 3,500 dual desks	District wide		No. of dual desk supplied	×	×	×	×	150,000.00			DA	GES
Health Delivery														
24		Completion of 1no. CHPS	Menkor		Report, contract document and CHPS completed	×	×			221,892.83			DA	GHS
25		Intensity HIV/AIDS activities in the District	Kwame Danso		No. of HIV/AIDS Activities intensified in the District	×	×	×	×	8,320.00			DA	MHD
26		Construction of 1 no. CHPS compound	Konkonse		Improved health service	×	×	×	×	270.000.00			DA	GHS

					delivery									
27		Completion of OPD at Sene Hospital	Kwame Danso		Report, contract documents and OPD construct		×	×	×	348,650.68			DA	GHS
28		Extension of Electricity to Bantama and Lemu maternity clinics	Bantama and Lemu		Electricity extended				x				CA	GHS/VRA
29		Renovation of 2no. CHPS compound	Mframa and Chaboba		Report, contract documents and CHPS compounds renovated.	X	x	x	x	240,000.00			CA	GHS
30		Renovation of isolation center at Sene Hospital	Kwame Danso		Isolation center renovated		x			3,000.00			CA	GHS
Social Welfare and Community Development														
31		Support PWDs programme in the District and training of PWDs to acquire vocational skills	District wide		PWDs supported	×				46,376.00			Social Welfare	CA
32		Organize sensitization program on Child	District Wide		Awareness created	×	×	×	×	6,250.00			Social Welfare	CA

		Abuse and promote and protect the right of children												
33		Organize sensitization program on Importance of educating girl child and effects of early child marriage	Kwame Danso		No. of Sensitization program organized on Importance of educating girl child and effects of early child marriage			x					GDU	CA/ Social Welfare
34		Organize training for 60 women in Leadership qualities in Local Governance	Lemu		No. of women trained in Leadership qualities in local governance			x		7,000.00			GDU	CA/ Social Welfare
35		Support 300 vulnerable to access health care through NHIS	District wide		No. of vulnerable supported to access health care through NHIS	X	x	x	x	15,000.00			Social Welfare	CA
36		Implementation of LEAP program	District wide		No. of LEAP program implemented	X	x	x	x	38,000			Social Welfare	CA

ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS

Adopted MDAs Goal(s): Safeguard the natural environment and ensure a resilient built environment														
S/N	**Programmes and Sub-programmes**	**Activities (Operations)**	**Location**	**Baseline**	**Output Indicators**	**Quarterly Time schedule**				**Indicative Budget**			**Implementing Agencies**	
						1st	**2nd**	**3rd**	**4th**	**GoG**	**IGF GH¢**	**Donors**	**Lead**	**Collaborating**
Infrastructure delivery and management														
	1Physical and Spatial Planning													
37		Street naming and property Addressing II	District wide		Street naming and property Addressing II completed	×	×	×	×	10,000.00				
	2.Infrastructure Development													
38		Construct 30km feeder roads	District wide		Improved accessibility	×	×	×	×	100,000.00			DFR	Works Dep't
39		Payment of Retention on Development Projects	District Wide		No. of Retention certificates paid			×					DA	Works Dep't
40		Facilitate the construction and tarring of Atebubu-Kwame Danso highway	District Wide		Construction is being facilitated.	×	×	×	×	100,000.00			CA	Works Dep't
41		Procure 1no. transformer and Extension of electricity to newly developed sites/areas	Kwame Danso		Transformer procured and Electricity extended	×	×	×	×	170,000.00			CA	Works Dep't
42		Drilling, construction	District Wide		Quality and		×			750,0			CA	Works Dep't

		and mechanization of 30no. Boreholes.			potable water provided					00.00				
43		Renovation of NADMO Office (old administration block)	Kwame Danso		Report, contract document.				×	94,676.40			DA	Works Dep't
44		Organize sensitization program for driver on defensive driving skills	Kwame Danso		No. of sensitization program organized for drivers			x	X	5,000.00			CA	G.P.R.T. U
45		Introduction/dispatch of security personnel to combat armed robbery cases on the Kwame Danso-Atebubu road	Kwame Danso		No. of security personnel dispatched	x	X	x	X	20,000.00			CA	GHANA POLICE SERVICE
Environment and sanitation management														
	Disaster Prevention and Management													
46		Organize public sensitization on environmental degradation	District Wide		Public sensitization environmental degradation organized	×	×	×	×		20,000.00		CA	NADMO
47		Education on Bush fire	District wide		No. of sensitization organized on Bush Fire			×	×	25,000.00			CA	NADMO
48		Tree planting exercise at 6 communities	Lassi, Menkor, Akyeremade Lemu, Mframa and Tato Battor		No. of tree planting exercise undertaken				X				CA	NADMO/ FORESTRY COMMISSION
49		Sensitization program on the impact of climate change	District wide		No. of sensitization programs			x	x		6,000		CA	NADMO/ GNFS

		adaptation on agriculture			undertaken on the impact of climate change adaptation on agriculture									
Environmental and Sanitation														
50		Implementation of CLTS in 3 communities	Tomuni, Toto Akura and Donkore.		No. of CLTS implemented	x	X	x	X	15, 000.00			CA	ENV'TAL UNIT
51		Organization of communal labor in 4 major communities	Bantama, Kwame Danso, Lemu and Kyeamekrom		No. of communal labor organized	x	X	x	X		4,000 .00		CA	ENV'TAL UNIT
52		Maintenance of solid waste final disposal sites **(Landfill)**	Lemu		No. of solid waste final disposal site maintained	x	X	x	X	30,000. 00			CA	ENV'TAL UNIT
53		Disinfection and fumigation of public institution and residential areas	District wide		No. of of public institution and residential disinfested and fumigated	x	X	x	X	8,000.0 0			CA	ENV'TAL UNIT
54		Organize medical screening for food vendors	District wide		No. of food vendors screened	x	X	x	X		4,000 .00		CA	ENV'TAL UNIT

OVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY

Adopted MDAs Goal(s): Maintain a stable, united and safe society														
S/N	**Programmes and Sub-programmes**	**Activities (Operations)**	**Location**	**Baseline**	**Output Indicators**	**Quarterly Time schedule**				**Indicative Budget**			**Implementing Agencies**	
						1st	**2nd**	**3rd**	**4th**	**GoG**	**IGF GH¢**	**Donors**	**Lead**	**Collaborating**
Management and administration														
General Administration														
55		National Days Celebrations	District wide		Support provided for national Days celebration	×	×	×	×	70,000.00	10,000.00		Cent. Admi	RCC
56		Organize 3 general assembly meetings, budget committee and sub-committee meetings	District Wide		No. of Meetings feeding organized	×				50,000.00	20,000.00		Cent. Admi	DPCU
57		Organize 4 DPCU and budget committee meetings	Kwame Danso		No. of DPCU and budget committee meetings organized	x	X	x	X	35,000.00			CA	DPCU
58		Utilization of MP's Common Fund for public education for Capital development projects	Kwame Danso		No. of Public education done with MP's common fund on development projects	×	×	×	×	100,000.00			Cent. Admi	

59		Training of Staff, Assembly members and Area Council Members (Capacity Building)	District wide		No. of training organized			×		80,000.00			Cent. Admi	
60		Town Hall meetings, Public sensitization on revenue mobilization and Assembly programmes and projects	District wide		No. of Town Hall meetings organized			×	×	110,000.00			Cent. Admi	
61		Procure and district 250 set of veronica buckets	Kwame Danso		No. of veronica procured and distributed		X			6,000.00			CA	
62		Renovation of 3no. Area Councils Offices	Kwame Danso, Kyeamekrom and Bantama		No. of Area council offices renovated			×		30,000.00			Cent. Admi	Works Dept.
63		Completion of Traditional Council and Office Block Complex	Kwame Danso		Support provided for construction of Traditional council Office Block Complex	×	×	×		250,000.00			Cent. Admi	
Planning, Budgeting and Coordination														
64		Provide funds for Preparation of Annual Action Plan and	Kwame Danso		Composite budget prepared			×		18,000.00			Cent. Admi	Finance dept

		composite budget												
65		Review of Annual Action Plan, MTDP and composite budget	District Wide		Annual Action Plan, MTDP, and composite budget reviewed			×	×	75,000.00	5,000.00		CA	DPCU
66		Monitoring of developmental projects and programmes in the District	District Wide		No. of developmental projects and programmes monitored	×	×	×	×	80,000.00	10,000.00			DPCU